



BID NOTICE
BID 3 OF 2024

Bids are hereby invited from suitably qualified and experienced service providers to submit bids for the **PROVISION OF TRAVEL AND ACCOMMODATION MANAGEMENT SERVICES TO THE BUFFALO CITY METROPOLITAN DEVELOPMENT AGENCY SOC LTD (BCMDA) FOR A PERIOD OF 3 YEARS.**

Detailed tender documents are available from, **18 July 2024** as follows:

1. Documents can be downloaded, free of charge, from the BCMDA website: www.bcmda.org.za.

Bid documents are to be submitted in a sealed envelope, stipulating the **BID NUMBER, NAME OF THE PROJECT**. Documents must be deposited in the Tender Box AT BCMDA 12 ESPLANADE ROAD QUIGNEY EAST LONDON **NOT LATER THAN, 19 AUGUST 2024 AT 12H00 NOON**. BIDS WILL BE OPENED AND READ IN PUBLIC.

All queries and clarifications are to be addressed to Mr A. Manciya at email: aviwe@bcmda.org.za. The cut-off dates for such queries and clarifications will be, **13 August 2024 at 16h30**.

EVALUATION CRITERIA

1. Compliance Evaluation.
2. Proposals will be evaluated on the functionality criteria and proposals that score less than 80 points out of 100 points will not be eligible for appointment. Evaluation Criteria and Weight is detailed in the bid document).
3. The 80/20 preference point system, detailed in the tender document, will be used as follows:

CRITERIA	POINTS
Price	80
Specific goals	20
Total points for Price and SPECIFIC GOALS	100

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CHIEF EXECUTIVE OFFICER